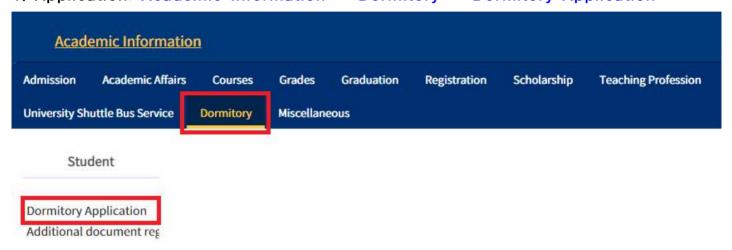
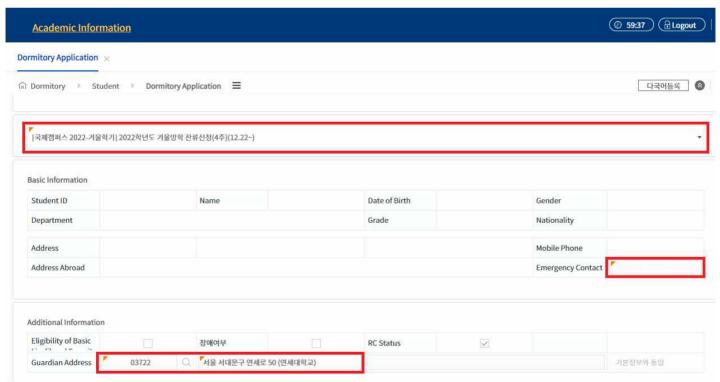
# 2022 Winter Songdo Dormitory application Guide

Yonsei Portal System(http://portal.yonsei.ac.kr)

- \* Songdo dormitory application can be done only via PC
- 1. Application: Academic Information → Dormitory → Dormitory Application

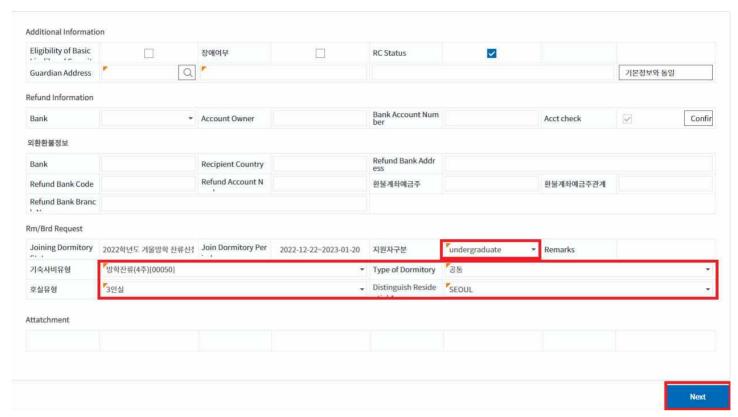


Click the Head button below and check the period(4/8/9weeks).

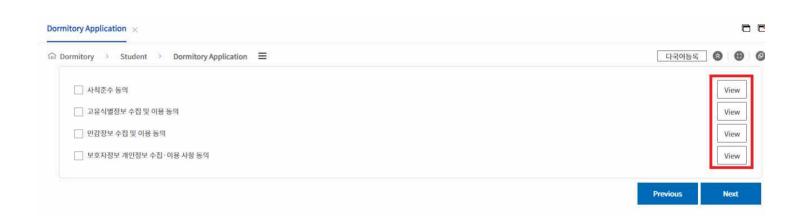


You have to fill in the blanks with the Orange ribbon.

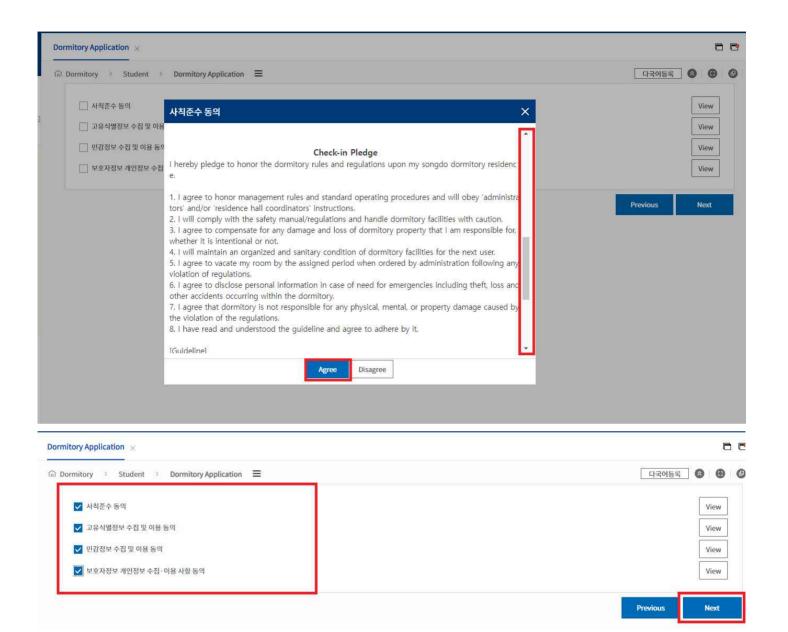
Please be careful when you choose between <2022-2 resident> or <A
New applicant>, and the period of residence(4/8/9weeks).



You have to put "공통" for the Type of Dormitory



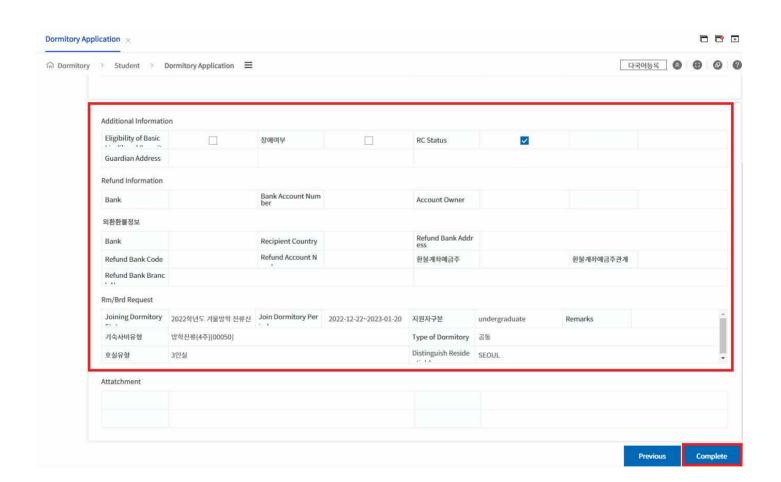
By clicking the "view" button, You can see the details for each agreements.



Read carefully every agreements, check the boxes, and click the <Next> to proceed.

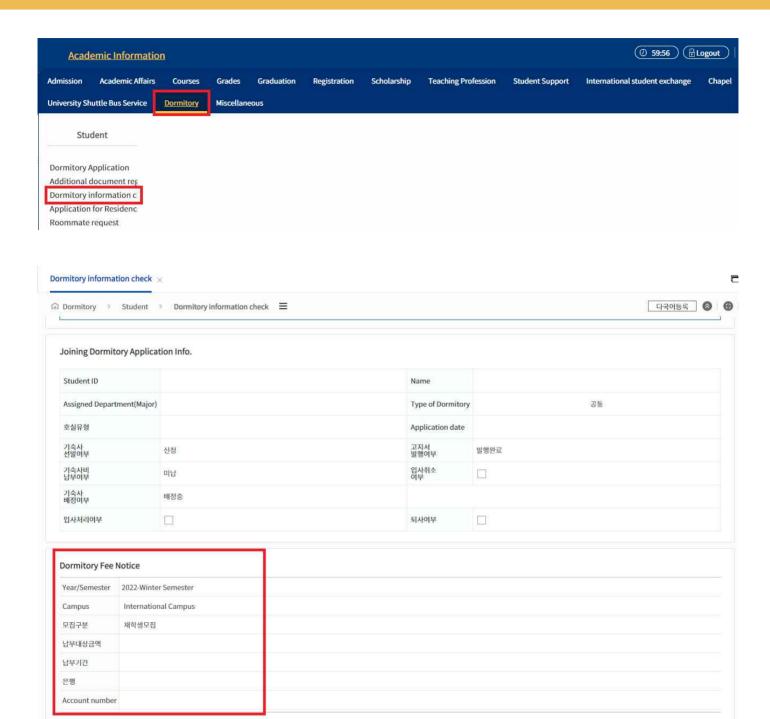


Answer the two types of questions about your smoking patterns(or not) and lifestyle.



Check the every details, and finish the application process by clikcing <Complete>.

### 2. Dormitory Payment: Dormitory → Dormitory Information Check

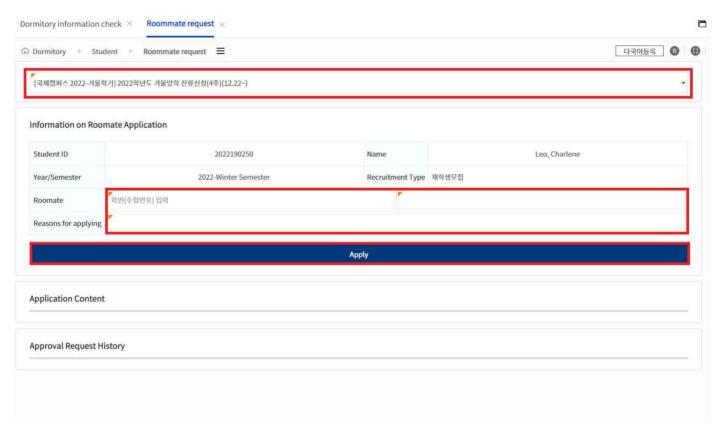


You can see the details(the red box in the picture) after clicking your application button at the top of the webpage.

- 1) You have to send the exact amount of money, otherwise the payment will not be done.
- 2 You can send the Dormitory fee only within a period of payment.

## 3. Roommate Request

- \* The dormitory fee payment must be done before the request.
- \* The roommate must <apporve the request> to complete the process.



Enter the student ID number of the student who wants to be a roommate. After checking the details about the student, write the reasons and press apply.

Then, the student can see the request on the same page. The roommate request will be done after the roommate apporve the request.

#### 4. FAQ

#### 1. Cannot find the <Dormitory application>

- 1-1. You can find the menu only via PC. Smartphones, or other mobile devices are not available. However, if you use <PC Mode> or <Desktop Mode>, you CAN find the <Dormitory application>.
- 1-2, Or, if you got bachelor's degree and entered graduate school, and have two or more student ID number, you have to pick a correct ID number. By clicking the red box in the picture(which placed on the right top corner of the Yonsei Portal website), you can change your account, and then you can see the Cormitory application>.

