2021-2 Songdo Dormitory Housing Additional Application Announcement
(For Residential College Students Only)

Songdo Dormitory hereby announces additional dormitory housing application for the students **who passed more than 2 weeks after the 2nd shot of COVID-19 Vaccine**.

❍ Schedule for Additional Move-in Application

	Application	Room Assignments	Housing Payment	Check-in
1st Move-in	Sep 28(Tue) 10:00 ~ Sep 30(Thur) 23:59	Oct 8(Fri) 17:00	Oct 12(Tue) 13:00 ~ Oct 17(Sun) 23:59	Oct 15(Fri) 09:00 ~ Oct 17(Sun) 18:00
2nd Move-in	Oct 12(Tue) 10:00 ~ Oct 14(Thur) 23:59	Oct 22(Fri) 17:00	Oct 26(Tue) 13:00 ~ Oct 31(Sun) 23:59	Oct 29(Fri) 09:00 ~ Oct 31(Sun) 18:00
3rd Move-in	Oct 26(Tue) 10:00 ~ Oct 28(Thur) 23:59	Nov 5(Fri) 17:00	Nov 9(Tue) 13:00 ~ Nov 14(Sun) 23:59	Nov 12(Fri) 09:00 ~ Nov 14(Sun) 18:00

❍ Other Precautions
  A. You can apply rooms among **1 person per room** (2 persons room cost) and **2 persons per room** (3 persons room cost)
  B. 2ND Shot of COVID-19 Vaccination Record must be submitted
    - Move-in will be allowed only for the students who **passed 2 weeks after getting 2nd shot of COVID-19 Vaccine** on the basis of check-in date.
    - Forgery of the results can be punished by the relevant Korean law and school rules
  C. Negative results of COVID-19 PCR test must be submitted (Print the mobile results message)
    - COVID-19 test results are valid only **within 3 days** of the check-in date
    (For message results : **Name, Testing date, Testing method, Test results, and Testing institution** will be checked)
    - Forgery of the results can be punished by the relevant Korean law and school rules
  D. **You must agree to the Attachment's 'Compliance Pledge for Prevention Rules of COVID-19'.**
  E. If quarantine occurs due to overseas entry, Additional cost will be incurred (Details : See attached [Overseas Arrivals Quarantine Guidance])
  F. Each 1st, 2nd and 3rd applications will be held within the limit of 30% ~ 50% of total 900 vacant rooms, and candidates will be selected by random draw if the dormitory rooms are insufficient. (※ The room limit may vary depending on the situation.)

❍ Matters related to moving in to Songdo Dormitory may change depending on the COVID-19 situation.

1. Main Schedule
  A. Housing Application
    - 1st Move-in : Sep 28(Tue) 10:00 ~ Sep 30(Thur) 23:59
    - 2nd Move-in : Oct 12(Tue) 10:00 ~ Oct 14(Thur) 23:59
    - 3rd Move-in : Oct 26(Tue) 10:00 ~ Oct 28(Thur) 23:59
  B. Check-in Date
    - 1st Move-in : Oct 15(Fri) 09:00 ~ Oct 17(Sun) 18:00
    - 2nd Move-in : Oct 29(Fri) 09:00 ~ Oct 31(Sun) 18:00
    - 3rd Move-in : Nov 12(Fri) 09:00 ~ Nov 14(Sun) 18:00
  C. Residing Period : ~ Dec 18(Sat) 12:00 PM

D. Required documents
  1) Overseas arrivals
  -Immigration certificate(<u>within 30 days</u> of the check-in date or real passport), Chest X-ray results for tuberculosis test (<u>within 3 months</u> of the check-in date), Certificate of MMR(Measles, Mumps & Rubella) Vaccination, COVID-19 Vaccination Record(Should pass 2 weeks after 2nd Shot on Check-in date), Compliance Pledge for Prevention Rules of COVID-19
  ※ COVID-19 test will be conducted in quarantine for 2 weeks after check-in

  2) Domestic residents(residing in Korea)
  -Immigration certificate(<u>within 30 days</u> of the check-in date), Chest X-ray results for tuberculosis test (<u>within 3 months</u> of the check-in date), Certificate of MMR(Measles, Mumps & Rubella) Vaccination, Compliance Pledge for Prevention Rules of COVID-19, COVID-19 PCR test Negative results (Print the mobile results message), COVID-19 Vaccination Record(Should pass 2 weeks after 2nd Shot on Check-in date)
  ※ COVID-19 test results are valid only within 3 days of the check-in date
     (For message results : name, testing date, testing method, test results, and testing authority will be checked)

2. Housing Application
  A. Notice
  1) Only for the 2nd semester of 2021, the dormitory moving in is <u>not a mandatory</u>
  2) Please check the attached 'Compliance Pledge for Prevention Rules of COVID-19' and submit it directly to the dorm lobby on the check-in day.
  3) You can apply rooms among **1 person per room** (<u>2 persons room cost</u>) and **2 persons per room** (<u>3 persons room cost</u>)
  B. How to apply : On the Yonsei Portal(https://portal.yonsei.ac.kr)
                -Yonsei Portal -> Academic Information System -> Academic Management System -> School Life -> Songdo Dormitory
  ※ 2021-2st Incoming students' ID & Password
   - Login ID : Examination NO.
   - Password : First 6 digits of Korean Registration No. (YYMMDD)
   - <u>For international students</u>, the default password is set to the 6 digits of your date of birth in 'YYMMDD' format.
  ※ Rooms assignments will be processed randomly.(<u>Not a first-come first-served basis</u>)
  ※ After completing the application, **please check the Application Veri/Modification menu.**
  ※ Please use 'Internet Explorer' for applying.

3. Room Assignments Announcement
  A. When
     - 1st Move-in : Oct 8(Fri) 17:00
     - 2nd Move-in : Oct 22(Fri) 17:00
     - 3rd Move-in : Nov 5(Fri) 17:00
  B. Where : On the Yonsei Portal(https://portal.yonsei.ac.kr)
                -Yonsei Portal -> Academic Information System -> Academic Management System -> School Life -> Songdo Dormitory

4. Announcement of Housing Fees & Virtual Payment Account

A. When
- 1st Move-in : Oct 12(Tue) 13:00 ~ Oct 17(Sun) 23:59
- 2nd Move-in : Oct 26(Tue) 13:00 ~ Oct 31(Sun) 23:59
- 3rd Move-in : Nov 9(Tue) 13:00 ~ Nov 14(Sun) 23:59

B. Where : On the Yonsei Portal(https://portal.yonsei.ac.kr)
- Yonsei Portal -> Academic Information System -> Academic Management System -> School Life -> Songdo Dormitory

C. The housing fee and a virtual account can be checked from 1st Move-in Oct 12(Tue) 13:00, 2nd Move-in Oct 26(Tue) 13:00, 3rd Move-in Nov 9(Tue) 13:00 and will not be notified by email or mobile, please be sure to check the Yonsei Portal for your payment.

D. Housing fee must be paid within preset period to the virtual account individually assigned. (Housing application will be canceled in case of unpaid.)

※ Considering the processing time between banks, please pay the housing fee in advance before the due date in the case of remittance from abroad.

5. Housing Fees (For 2021-2nd Additional Application)

A. 1st Move-in

Income Standard	2 Persons per room (3 Persons Room Cost will be applied)				1 Person per room (2 Persons Room Cost will be applied)			
	Housing Fee (A)	Scholarship (B)	Deposit (C)	Actual Payment (A−B+C)	Housing Fee (A)	Scholarship (B)	Deposit (C)	Actual Payment (A−B+C)
0	545,088	545,088	100,000	100,000	855,263	551,930	100,000	403,333
1		191,579		453,509		298,772		656,491
2~8		70,702		574,386		132,281		822,982
9~10		52,456		592,632		104,912		850,351

B. 2nd Move-in

Income Standard	2 Persons per room (3 Persons Room Cost will be applied)				1 Person per room (2 Persons Room Cost will be applied)			
	Housing Fee (A)	Scholarship (B)	Deposit (C)	Actual Payment (A−B+C)	Housing Fee (A)	Scholarship (B)	Deposit (C)	Actual Payment (A−B+C)
0	427,684	427,684	100,000	100,000	671,053	433,053	100,000	338,000
1		150,316		377,368		234,421		536,632
2~8		55,474		472,211		103,789		667,263
9~10		41,158		486,526		82,316		688,737

C. 3rd Move-in

Income Standard	2 Persons per room (3 Persons Room Cost will be applied)				1 Person per room (2 Persons Room Cost will be applied)			
	Housing Fee (A)	Scholarship (B)	Deposit (C)	Actual Payment (A−B+C)	Housing Fee (A)	Scholarship (B)	Deposit (C)	Actual Payment (A−B+C)
0	310,281	310,281	100,000	100,000	486,842	314,175	100,000	272,667
1		109,053		301,228		170,070		416,772
2~8		40,246		370,035		75,298		511,544
9~10		29,860		380,421		59,719		527,123

1) You can apply rooms among **1 person per room (2 persons room cost)** and **2 persons per room (3 persons room cost)**

2) The facility deposit will be refunded to the account which has been registered, <u>please make sure to register the bank account for the refund from the beginning of the new semester.</u>

   (1) Register progress

      ⓐ https://portal.yonsei.ac.kr ➔ Course Evaluation : Undergraduate & Graduate ➔ Student Record ➔ Information ➔ Personal Data ➔ Bank Account (Modify)

      ⓑ Bank account in one's own name is only available to register.

      ⓒ In case of his/her name is different between the portal system and the bank account as

      a foreign student(required a perfect match of full name), please send a copy of your bank book to residence@yonsei.ac.kr via email.

      ※ With the title as [Request for account registration] Student ID_Name

3) The cost of meals is not included in housing fee. Please purchase it personally at the restaurant after the move-in.

6. Information for Move-In

A. Move-in Procedure

  (1) Confirm your identification & Submit the documents at each reception when you check in. (ID cards required.)

  ※ Only you can enter the dormitory, and parents, family members, etc. cannot enter the dormitory.

  (2) Check your assigned room, get a card key.

  (3) After the beginning of the new semester, Please submit facility check list on the Songdo dormitory homepage(https://yicdorm.yonsei.ac.kr) (May have to leave the dormitory if not submitted)

B. Internal facilities : desk & chair, wardrobes, shoe closet, single bed & mattress, individual air conditioning & heating system, shower room, toilet, LAN port

C. Required personal items to move-in

  (1) ID card(for the ID confirmation)

  (2) Personal belongings(mattress sheet for a single bed size(1,000*2,000, height 200), bedding, pillow,

     toiletries, clothes hangers, slippers and etc.)

  ※ Please make sure to keep the personal belongings in a proper level due to the fact that dormitory is a place for the communal living.

  ※ Size of wardrobes : 280*2,100 for a triple room, 600*2,100 for a double room

D. All electronic heating devices are not allowed to use in the room.
(except for a hair drier or straightener)

E. No pets are allowed in the dormitory.

F. How to get a delivery : receiving with a signing in person at each building lobby

※ Be sure to exclude your valuables from the delivery in case of losing it.

※ Please dispatch the delivery after confirming the assigned building and room number which will be noticed on the Yonsei Portal.

※ Address for the delivery : Room #, Bld. #, Songdo Dormitory #, Yonsei International Campus, Songdo Gwahakro 85, Yoensu-gu, Incheon.

7. Submission of Medical Certificates
   A. All students who are willing to move into the dormitory must submit 'Chest X-ray results(for tuberculosis test)' and 'Certificate of MMR(Measles, Mumps & Rubella) Vaccination'.(only Korean and English versions are valid.)
      (1) Tuberculosis(TB) inspection certificate
         ① TB inspection should be done in the hospital
         ② TB inspection must not go over expire date(within 3 month from a date of issue)
         ③ TB inspection certificate must be submitted every semester
         ④ CD, film etc. cannot be submitted instead of the certificate(Only the document of certificate with the seal can be submitted.)
      (2) MMR (Measles, Mumps & Rubella) Vaccination Certificate : A certificate of 2nd vaccination is valid.
      ※ Those who have already submitted the MMR certificate before do not need to submit it again.
      (3) COVID-19 PCR test Negative results(Domestic residents(residing in Korea) only)
         ① Results of test conducted within 3 days of the check-in date
         ② If the test determines that community life is impossible, application will be cancelled
         ③ Print the mobile results message received from the Test Center
      (4) COVID-19 Vaccination Records
         ① Vaccination Records should prove the injection of 2nd shots of COVID-19 Vaccine. The records should prove that the applicant has passed 14 days after getting 2nd shots on the basis of check-in date
         ② If the test determines that community life is impossible, application will be cancelled.
   B. Move-in is only available if both documents are submitted at the time of checking in. If one of those document is not prepared, move-in is basically not allowed on that day of arriving.
   C. The term of validity for the Chest X-ray Certificate : within 3 months from the Move-in date.
   D. Where to submit : at the reception desk in the lobby on the very day of move-in.
   ※ Inquiries : 82-32-749-5103(Dormitory 1) / 82-32-749-5203(Dormitory 2)

8. Information for the Handicapped Students
   A. Please ask 'Support Center for Handicapped Students' about the details for the application such as required documents and how to submit it.
   ※ YONSEI Handicapped Students Support Center : 82-2-2123-3633

9. Note
   A. The housing application can be completed only if every item in the form is filled without fail. (If not, the application is not fully finished.)
   B. Canceling the application for personal circumstances or for registration of other universities after the payment, please send your name and student ID No. (Examination No.) via email to
      residence@yonsei.ac.kr until 2 days before the room assignment date of each Move-in
   C. Refund for the mid-departure students will be repaid after deducting 150,000 won on the

housing fee and the extra will be refunded after calculating by day remained staying period (No refunds after 2021. 11. 29.(Mon).

D. **In case of the leave of absence or dropout in the middle of the semester, staying in the dormitory is not allowed for the rest of the residence period.(move-out is supposed to be progressed with applying a leave of absence or dropout at the same time.)**

E. Students who want to use the dormitory during the vacation period must apply separately, and will be assigned to move to designated area.

10. Inquiries

A. **YIC General Administration Office** (Dormitory Management Team)
    (1) Address : #409 Vision Hall, Yonsei International Campus, Songdo Gwahakro 85, Yoensu-gu, Incheon.
    (2) Tel : 82-32-749-2991, 2992

B. **YIC Songdo Dormitory 1** (Block A~C)
    (1) Address : #A106 Songdo Dormitory, Yonsei International Campus, Songd Gwahakro 85, Yoensu-gu, Incheon.
    (2) Tel : 82-32-749-5103

C. **YIC Songdo Dormitory 2** (Block D~F)
    (1) Address : #D113 Songdo Dormitory, Yonsei International Campus, Songdo Gwahakro 85, Yoensu-gu, Incheon.
    (2) Tel : 82-32-749-5203

YONSEI INTERNATIONAL CAMPUS Administration Center

2021-2 Compliance Pledge for Prevention Rules of COVID-19

I give my pledge to strictly comply to the following "COVID-19 Preventive Rules" for the health and safety of myself and others in moving into the YIC dormitory.
- ☐ **Agree (check √)**

1. I agree to and faithfully follow the matters of the 「2021-2st semester Songdo Dormitory Regulations of COVID-19 Prevention」. - ☐ **Agree (check √)**

2. I agree to avoid using 'High-Risk Facilities for COVID-19' △Entertainment facilities (entertainment bar, karaoke bar, club, club bar, dating bar, etc.) △Holdem pub, Holdem Game Hall △Colatec, Dance Hall △Karaoke △Religion facilities not following quarantine guidelines. - ☐ **Agree (check √)**

3. If there was a case of having COVID-19 symptoms, having a close contact with a confirmed patient(including people self-quarantined), visiting a 'High-Risk Facilities for COVID-19', I agree to ① contact the Songdo Dormotory Health Center immediately and ② follow the relevant actions taken (COVID-19 PCR test, restraining from going out, quarantine, change of dorm room, etc.).
- ☐ **Agree (check √)**

4. I agree to submit the results of the COVID-19 PCR test within a week after the holiday (Chuseok). - ☐ **Agree (check √)**

5. I agree that I will strictly follow the government's COVID-19 Prevention Guidelines and that I can get kicked out from the dormitory in case of violation. - ☐ **Agree (check √)**

If my breach of this pledge interferes with the operation of YIC dormitory, I will agree to and faithfully comply with the sanctions such as expulsion from the dormitory.

2021.   .   .

Student ID : _____ / Name : _____(sign)

COVID-19 Committee of YONSEI International Campus

2021-2 「Songdo Dormitory Regulations of COVID-19 Prevention」

#	Regulations of COVID-19 Prevention Content	Action
1	1) Entering other rooms and staying in room together 2) Entering with outsider who is not permitted in the dormitory (except for residents of Songdo dormitory) * Both of these things are only allowed after getting permission from the dorm security	Expulsion
2	COVID-19 self-check App (COVALT App): False recording(① Visiting high risk facilities ② Close contact with confirmed case ③ Covid-19 symptom categorized by Central Disaster and Safety Countermeasures Headquarters should be recorded honestly, and expulsion from dormitory when recording false or not recording)	
3	1) All public areas in the dormitory: Violation of the government's 'social distancing' guidelines. 2) Public room with a door: Violating Eating(drinks included) prohibition (community room, reading room, multimedia room, Self kitchen(cooking is allowed), seminar room, etc.) 3) Other closed public areas(No Entry) in the dormitory: Violation of no entry * Private gatherings, closed spaces of the public sector, etc. may change depending on the situation of COVID-19.	Warning
4	Violating curfew (24:00~05:30)	Caution
5	Not wearing facial masks in dormitory	

※ 3 Caution -> 1 Warning

※ 3 Warning -> Send to 'Regulation Violation Review Committee' and decide expulsion.

※ Caution and Warning is counted integration with 'Songdo Dormitory Regulation Violation'

※ Cumulating the number of violating regulations is applied equally with 'Songdo Dormitory Regulation Violation'

※ For applying a violation of the rules, 'Songdo Dormitory Regulations of COVID-19 Prevention' shall be given priority over 'Songdo Dormitory Regulation'

[Overseas Arrivals Quarantine Guidance]

❍ To minimize the risk of COVID-19 infection, students entering Korea from overseas will be quarantined in the quarantine building (Building C) for 14 days. (The quarantine exemption criteria follows government guidelines)

❍ Only students who are planning to stay for the 2021-2 can be quarantined, and it is impossible to use the dormitory only for the quarantine.

1. Quarantine subject&period: Overseas arrivals / 14 days from the move-in day

2. Quarantine Expenses (Residing and supply cost, etc.) : 40,000 KRW per day (Meal cost excluded)

3. Meal Cost : 5,450 KRW per meal

4. Quarantine Life
  a. Entry : Stay in the room only, no entry outside the room
  b. Meal : Lunch box and bottled water provided 3 times a day
  ※ Menu and number of meals cannot be changed
  c. Laundry : Hand-wash in the bathroom
  d. Supplies : 2 tissue rolls, 1 thermometer, 1 ball-point pen, 2 towels, 10 garbage bags (small),
              toiletries, bedding set

5. Precautions
  a. During the quarantine period, students are required to download Ministry of the Interior and Safety's **"Self-Quarantine Safety Protection App"** and enter your self-diagnosis record <u>2 times a day</u>.
  b. For those who are <u>unable to eat the provided meals for unavoidable reasons</u>(religion, vegetarianism, food allergy, etc.), and those who <u>can't move-in before the move-in period</u>, <u>must use other outside quarantine facilities</u>, not the dormitory.
  c. Receiving delivery is not allowed during the quarantine period.
  d. Leaving during the quarantine period is not allowed.

6. Quarantine Inquiry : Dormitary 1 Administrative Office
                  Tel) 032-749-5103 / E-mail) songdodorm@yonsei.ac.kr

YONSEI INTERNATIONAL CAMPUS Administration Center